When renewing a previously licensed RLU, the following steps should be taken to complete the process:

1. Login to the website, arriving at the "My Account" page.

My Account				
You have 5 new 🔀 Messages	You have 1 Club Mem	You have 1 Club Members associated with this account.		
Contact Info: Edit	Contact Address: Edit	Contact Address: Edit		
Name: Test User Email: support@orbisinc.com Phone: (555) 555-5555 Accounting Customer #: <mark>N/A</mark>	11 Test Ave Charlotte, NC 28273			
Active licenses currently held by the clubs.	New reservations awaiting approval from the club.	RLUs currently bidding on.		
My Licenses	My Reservations	Current Bids		
RLU #: 015-00204-002 Acres: 754.99 Accepted: 4/14/2015 9:22:36 AM Status: Accepted Club: Test Club	RLU: 015-00201-001 Acres: 1496.35 Reserved: 4/14/2015 1:36:24 PM	No Active Bids.		
RIU#: 015-00227-003				

2. Click on the RLU number in the "My Reservations" column.

After clicking on "View Reservation Details", you are given the opportunity to **Accept** or **Decline** the RLU reservation made for your club. If you choose to **accept** the reservation, you will be directed to the **Reservation Wizard**. Alternatively, if you do not want to renew your license for the RLU, clicking **decline** effectively releases it out to open bid for all bidders.

tion Details			
Club Name:	Test Hunt Club		
RLU No:	030-00358-006		
Location:	Baldwin County, AL		
Acres:	88.66		
License Start Date:	Jul 01, 2017		
License End Date:	Jun 30, 2018		
Reserved On:	Apr 28, 2017		
Contact:	<u>Consultant</u> Patrick McGough Phone: (334) 392-0025 Email: pmcgough@larso <u>RLU Administrator</u> Ronnie Wilson Phone: (229) 883-0505 e Email: dtahunting@fwfor	xt. 1 47	com
License Terms:	1 Terms		
Term Start Date	Term End Date	Price	Payment Due
Jul 01, 2017	Jun 30, 2018	721.34	May 31, 2017
Property Ma	os: 📕 Aerial 🛃 TOPO 🚺 L	ocation	
🖌 Accept	🔀 Decline		

3. Next, create your license agreement using the "Reservation Wizard". Directions are provided below.

Reservation Wizard

Be sure to carefully read the directions on each page to verify the information before creating the License Document. To proceed through the tabbed pages, click "Next" located at the bottom of the screen. You can select the "Exit" button located at the bottom right of the screen to exit the wizard at any time.

<u>Start Here:</u> Outlines the license creation process and lists the items you will need to finalize the reservation (i.e. club member addresses, phone numbers, and email addresses (if available)). Click "Next" to proceed to the "License Summary" tab.

Start Here) 1. License Summary	2. Verify Club Members	3. Create License	4. Payment Options
Thank you for starting your license creati	on process.		
Before proceeding, please be advised the and every club member associated with			g information for each

 License Summary: Displays the reservation information for your club. Verify that the RLU number, price, payment due date, and the license start and end date are correct and click "Next" to proceed to the "Verify Club Members" tab.

Start Her	e 🔲 1. License Summary)	2. Verify Club Members	3. Create License	4. Payment Options			
Licens	License Summary						
	Ple	ase verify your license informatio	on below:				
	RLU No	019-00325-045					
	Acres	513.68					
	Location	Conecuh County, AL					
	License Start Date	July 01, 2015					
	License End Date	June 30, 2016					
	License Fee	\$3,569.45					
	Payment Due Date	April 30, 2015					
	Licensee	Test Test					
		1234 Test Drive , Charlotte, NC					
	Hunting License#	123456789					
	Club Name	TEST CLUB					
	Click "N	ext" to Verify/Add Club members	o for tthis License				

3. <u>Verify Club Members</u>: Displays your hunt club's information. It is very important that you make sure this page lists all of your club's members with their correct address, phone number, and email address. Click "Next" to proceed to the "Create License" tab.

Start Here	1. License Summary	💒 2. Verify Club Members 🕽	3. Create License	4. Payment Option
Verify C	lub Members			
Total C	Club Members: 1			
Click h	ere to add new members to	the club.	🗐 Dowr	nload members List.
	Name	Email		
-	Test Test	support@orbisind	com	8ê 8 ê

<u>4.</u> <u>Create License:</u> Allows you to create your license document. When you are sure that all of the reservation information is correct, click "Create License Document".

Start Here	1. License Summary	2. Verify Club Members	3. Create License) 4. Payment Options
Create Li	icense		
	Curren	t Year RLU Price : \$3,569.4 5	5
	Click the	button below to create your	license document.
		eview of the license documer associated with the License A	nt with the Terms and Conditions Igreement.
	[Create License Doc	ument

Click the box to agree to the Terms and Conditions of the License and click "Submit".

RECREATION LICENSE
THIS RECREATION LICENSE (this "License") is made effective as of July 01, 2015 (the "Commencement Date"), by and between Timbervest Partners, LP ("Licensor"), a limited liability company, and Test Club ("Licensee"), by and through Test User ("Licensee Representative") having an address of 11 Test Ave, Charlotte, NC 28273. All references to Licensee shall mean and refer to Licensee and Licensee's members, officers, and directors.
WITNESSETH:
For the term, and in consideration of \$11,769.75 and the mutual agreements set forth herein, the receipt and sufficiency of which are hereby acknowledged, Licensee and Licensor, intending to be legally bound, agree as follows:
1. Purpose; Recreation Limitations.
(a) Licensor hereby grants to Licensee and each of its members, listed on Schedule 1 attached hereto and by this reference made a part hereof (each being "Authorized Members") a license to enter onto the land (the "Premises") described on <u>Exhibit "A"</u> attached hereto and by this reference made a part hereof solely for recreational purposes and for no other purpose; including, but not limited to, hunting, camping and fishing, all in accordance with the terms and conditions of this License. Licensee remises, releases and forever quit claims unto Licensor, Licensor's successors and assigns, any and all right, title, claim, interest and demand that Licensee may have in and to the Premises or any portion thereof and any and all land owned or claimed by Licensor adjacent or contiguous thereto, excepting only Licensor any land belonging to or claimed by Licensor, either now or at any time in the future. Licensee understands and agrees that the rights granted by this License.
(b) Licensee hereby agrees that the game permitted to be harvested under this License shall not exceed the bag limit permitted under applicable regulations, and may be further restricted by Licensor.
(c) No one other than Authorized Members of Licensee and their guests is or shall be authorized to hunt or fish on the Premises under this License, and all such persons must possess a current, validly issued hunting and/or fishing license, as applicable, issued by the appropriate governmental authority. Licensee shall not charge, collect
 By clicking "I agree", we, or I, acknowledge ourselves to be bound by all the terms and conditions of this Recreation License individually and as club members. Furthermore I acknowledge that I have been designated as the Licensee Representative authorized by club members to communicate with Licensor and conduct all business necessary to exercise the club privileges under this Recreation License. If urther acknowledge that I, as Licensee Representative authorized by club members and guests with the terms and conditions of this Recreation License. I disagree to the Terms and Conditions of this Hunting/Recreational License.
Submit

5. <u>Payment Options</u>: Please mail Check (Personal or Cerified) or Money Order to the address listed in the "Payment Invoice" PDF document.

Start Here	1. License Summary	2. Verify Club Members	3. Create License	4. Payment Option
Payment	Options			
	Payment Information:			
	Total Amount Due:	\$721.34		
	Payment Due Date:	May 31, 2017		
	Mail Payments To:	F&W Forestry Services, Inc. Domain Timber Advisors Hunting Attn: Ronnie Wilson P.O. Box 3610, Albany, GA 3170		
	Make Check Payable to:	Hunting Operating Account		
	All related documents can "Download Documents" linl	also be accessed from your accou K.	int page by clicking on	the
	Payment Invoice:	🔁 Payment Invoice		
	ATV Permission:	ATV Request Form		
	Click	here to go back to your Account Ir	formation page.	

After the license document and payment you submit are received and approved, you will receive an email informing you that your license has been "**Executed**". Nothing will be mailed back to you, so please access your account for a copy of your license agreement.